

# PERTH & DISTRICT UNION PUBLIC LIBRARY

2009

## ANNUAL REPORT

### **MISSION STATEMENT**

The mission of the Perth and District Union Public Library is to be a community centre for life long learning by providing public access to print and all other media

## **Contact us**

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[www.perthunionlibrary.ca](http://www.perthunionlibrary.ca)

## **Library Board Members**

Maureen Pegg, Chair, Perth

John Gemmell, Councillor, Perth

Natalie Gibb-Carsley, Perth

Russell Foster, Councillor, Drummond/North Elmsley

Joan Wickware, Drummond/North Elmsley

A. McLean, Drummond/North Elmsley

Chris Rawling/John E. Wilson, Councillor, Tay Valley

Brian Sutton, Tay Valley

John C. Wilson, Tay Valley

Michael Lamping, Secretary-Treasurer

## **Staff members**

Faye Cunningham, Head Librarian

Susan Snyder, Children's Librarian

Rae Ann Prosser-Cochrane, Library Clerk

Marina Ramsden, Library Clerk

Penelope Bass, Library Clerk

Jill Walters, Assistant Library Clerk

Heidi Taber, Assistant Library Clerk

Laurie Murray, Assistant Library Clerk

Susan McNichol / Rachel Warren, Assistant Library Clerk

Sarah Hayes/Isis Bennett/Celeste Peterka, Library Pages

Brian Echlin, Caretaker

<b>OUR COLLECTION</b>	3,059	e-book/e-audio book titles
	2,256	CDs, CD-ROMs, and audio tapes
	1,107	DVDs, videos and video games
	8	newspaper titles
	89	magazine titles
	43,365	total print holdings
 <b>DURING THE YEAR</b>		
	104,630	library visits were made
	6,125	residents were active cardholders
	143,063	library items were borrowed
	3,250	information questions requiring staff assistance were answered
	3,595	total electronic uses were recorded
	11,746	hours of public Internet usage
	1,147	telephone and mail requests for reference assistance
	1,813	items were borrowed through inter-library loan
	1,256	items were lent through inter-library loan
	125	talking books were borrowed through inter-library loan
	1,162	children participated in March break and summer programs
	1,141	one-on-one summer literacy tutorial sessions
	545	children visited with school classes/community organizations
	1,479	children and caregivers attended story and craft sessions
	1,129	children accessed the children's computer
	820	babies and caregivers participated in baby story time
	1,200	toddlers and caregivers participated in toddler time
	320	children participated in outreach programs

**GRANTS RECEIVED**

Ontario Ministry of Culture annual operating grant  
Ontario Ministry of Culture Pay Equity grant  
Young Canada Works grant for a summer student  
Canada Summer Jobs grant for a summer student  
CAP Sustainability grant to upgrade Internet workstations  
SOLS sponsorship of high speed Internet connectivity  
Ministry of Culture \$15 Million Investment in Public Libraries

**DONATIONS FROM BUSINESS**

TD Bank Financial Group  
Scholastic Canada  
3M Company  
Albany International  
RBC Foundation/Jim Noble Golf Classic  
Canadian Tire

**DONATIONS FROM LOCAL SERVICE CLUBS**

Civitan Club of Perth  
Rotary Club of Perth  
Kiwanis Club of Perth  
Royal Canadian Legion  
Legion Ladies' Auxiliary  
Lions Club of Perth  
Lioness Club of Perth

**DONATIONS FROM NON-PROFIT GROUPS**

Friends of the Library  
University Women's Club  
Perth Toy Pocket  
Film Night International

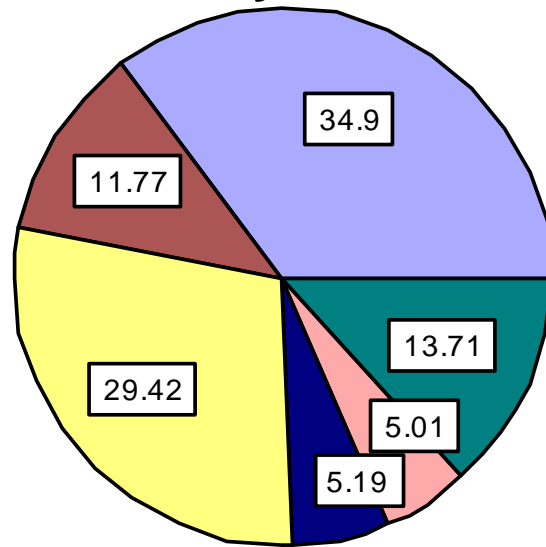
## **RESOURCES**

Books and magazines for adults and children  
DVDs, CDs, Videos, audio cassettes, CD-ROMs  
Books on tape and on CD  
Large print books  
Home access to Access Science Encyclopedia  
Home access to VDX (Ontario Public Libraries database)  
Home access to World Book encyclopedia  
Home access to NetLibrary e-books and e-audio books  
Home access to Tumble Books  
Home access to Perth Union Library database  
Home access to Knowledge Ontario databases  
Library access to Early Canadiana and Consumer Reports  
Community Access Program Internet access (5 workstations)  
Wireless Internet  
Library web site ([www.perthunionlibrary.ca](http://www.perthunionlibrary.ca))  
Local history and genealogy  
Preschoolers' boxes of thematic material  
National and local newspapers  
Parenting section

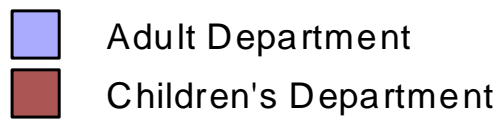
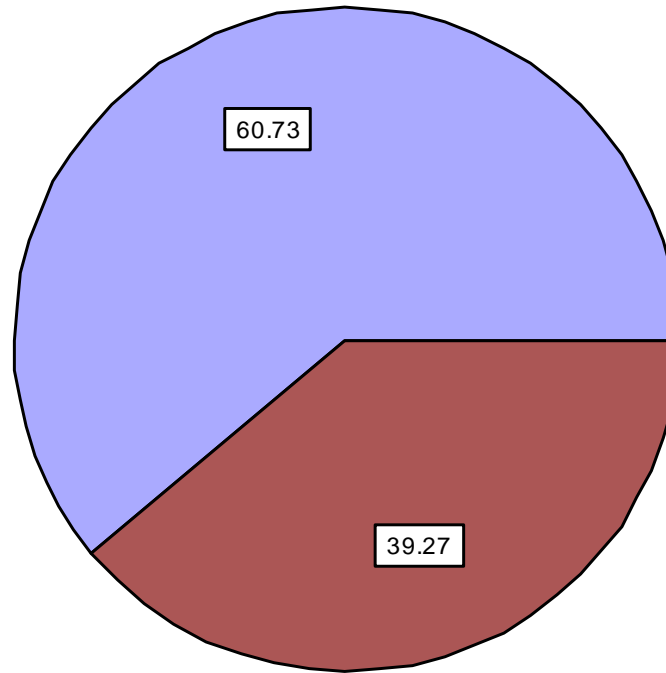
## **SERVICES**

Information, reference and readers' advisory services  
Reservations, renewals and library account checking from home  
Delivery service to homebound patrons  
Photocopier  
Laminating  
Word processing computer  
Interlibrary loan (materials borrowed from other libraries)  
Story hours for babies, toddlers and pre-schoolers  
School holiday programs for children  
Meeting room rentals  
Elevator access to second floor  
After hours book return  
Literacy tutoring  
Teen gaming programs  
Laptops for lending in the library

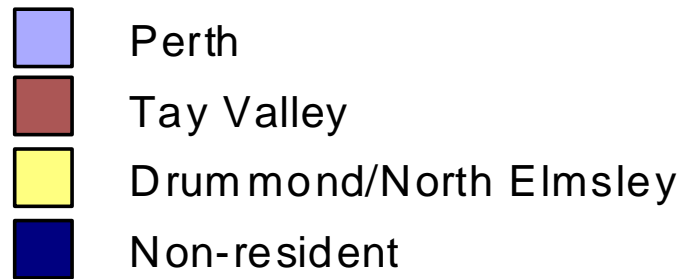
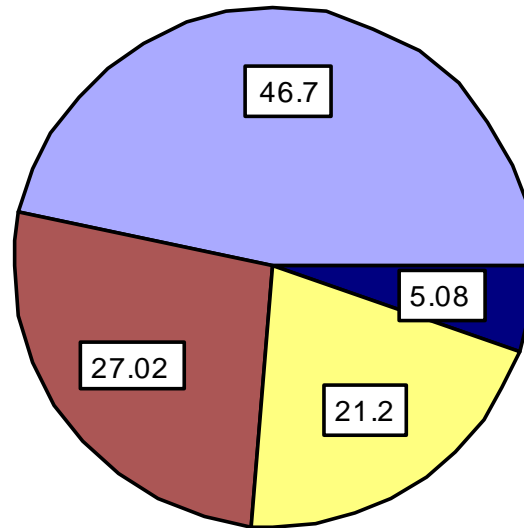
## Circulation by Material Type



## Total Circulation by Department



# Usage by Municipality



## THE YEAR IN REVIEW

Circulation of materials increased by 2.4% over 2008

In-house use of Internet workstations decreased by .04% over 2008

Number of library visits increased by 5% over 2008

Attendance at special programs decreased by 4.6% over 2008

Total electronic usages increased by 89.2% over 2008

**New services** included teen gaming programs and lending, laptops for lending, children's early literacy station, four additional online databases, French language picture books, launch of new updated website

**New policies** included Accessible Customer Service Policy, laptop lending policy, teen gaming policy, updated Collection Development Plan, maximum overdue fine limit

**Public Relations** initiatives included a new fridge magnet design, directional signs, Ready for Reading library cards for preschoolers, early literacy information for parents, Historica Fair judging, annual user survey

**Fund-raising:** The Friends of the Library organized a bake sale and purchased a bicycle for our Read to Ride program; Film Night International donated six new armchairs for the periodical section

**Grants** approved in 2009 included Young Canada Works, Canada Summer Jobs; CAP funding was received

**Governance:** New collective agreement was signed; Perth included the library in its development charges bylaw; Needs Assessment document review continued; staff received customer service training for AODA

**Technology:** Insignia circulation software system was installed; SOLS subsidy of Internet Connectivity continued

**Space issues:** Purchase of parking lot discussion deferred by member municipalities until 2011

