

PERTH & DISTRICT UNION PUBLIC LIBRARY

2010

ANNUAL REPORT

Prepared by Faye Cunningham

MISSION STATEMENT

The mission of the Perth and District Union Public Library is to be a community centre for life long learning by providing public access to print and all other media

Contact us

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Library Board Members

Maureen Pegg, Chair, Perth

John Gemmell, Councillor, Perth

Natalie Gibb-Carsley, Perth

Russell Foster, Councillor, Drummond/North Elmsley

Joan Wickware, Drummond/North Elmsley

A. McLean, Drummond/North Elmsley

John E. Wilson, Councillor, Tay Valley

Brian Sutton, Tay Valley

John C. Wilson, Tay Valley

Michael Lamping, Secretary-Treasurer

Staff members

Faye Cunningham, Head Librarian/CEO

Susan Snyder, Children's Librarian

Rae Ann Prosser-Cochrane, Library Clerk

Marina Ramsden, Library Clerk

Penelope Bass, Library Clerk

Jill Walters, Assistant Library Clerk

Heidi Taber, Assistant Library Clerk

Laurie Murray, Assistant Library Clerk

Susan McNichol Assistant Library Clerk

Rachel Warren, Assistant Library Clerk

Isis Bennett/Julia Bryant, Library Pages
Brian Echlin, Caretaker

OUR COLLECTION	10,249	e-book/e-audio book titles
	2,417	CDs, CD-ROMs and audio tapes
	1,553	DVDs, videos and video games
	8	newspaper titles
	79	magazine titles
	44,267	total print holdings
 DURING THE YEAR	 103,253	 library visits were made in person
	6,639	membership cards were active
	140,533	library items were borrowed
	1,300	information questions requiring staff assistance were answered
	72,982	total electronic uses were recorded
	13,233	hours of public Internet usage (including estimated wireless usage)
	1,775	items were borrowed through inter-library loan
	1,233	items were lent through inter-library loan
	943	children participated in March break and summer programs
	200	children participated in special programs throughout the rest of the year
	1,194	children attended one-on-one summer literacy tutorial sessions
	358	children visited with school classes/community organizations
	1,024	children and caregivers attended story and craft sessions
	1,011	children accessed the children's computer
	630	babies and caregivers participated in baby story time
	710	toddlers and caregivers participated in toddler time
	318	children participated in outreach programs

GRANTS RECEIVED

Ontario Ministry of Culture annual operating grant
Ontario Ministry of Culture Pay Equity grant
Young Canada Works grant for a summer student
Canada Summer Jobs grant for a summer student
SOLS sponsorship of high speed Internet connectivity
Ministry of Culture \$15 Million Investment in Public Libraries

DONATIONS FROM BUSINESS

TD Bank Financial Group
3M Company
Albany International
RBC Foundation/Jim Noble Golf Classic
Canadian Tire

DONATIONS FROM LOCAL SERVICE CLUBS

Civitan Club of Perth
Rotary Club of Perth
Kiwanis Club of Perth
Perth Knights of Columbus
Legion Ladies' Auxiliary
Lions Club of Perth
Lioness Club of Perth

DONATIONS FROM NON-PROFIT GROUPS

Friends of the Library
University Women's Club
Perth Toy Pocket
Film Night International

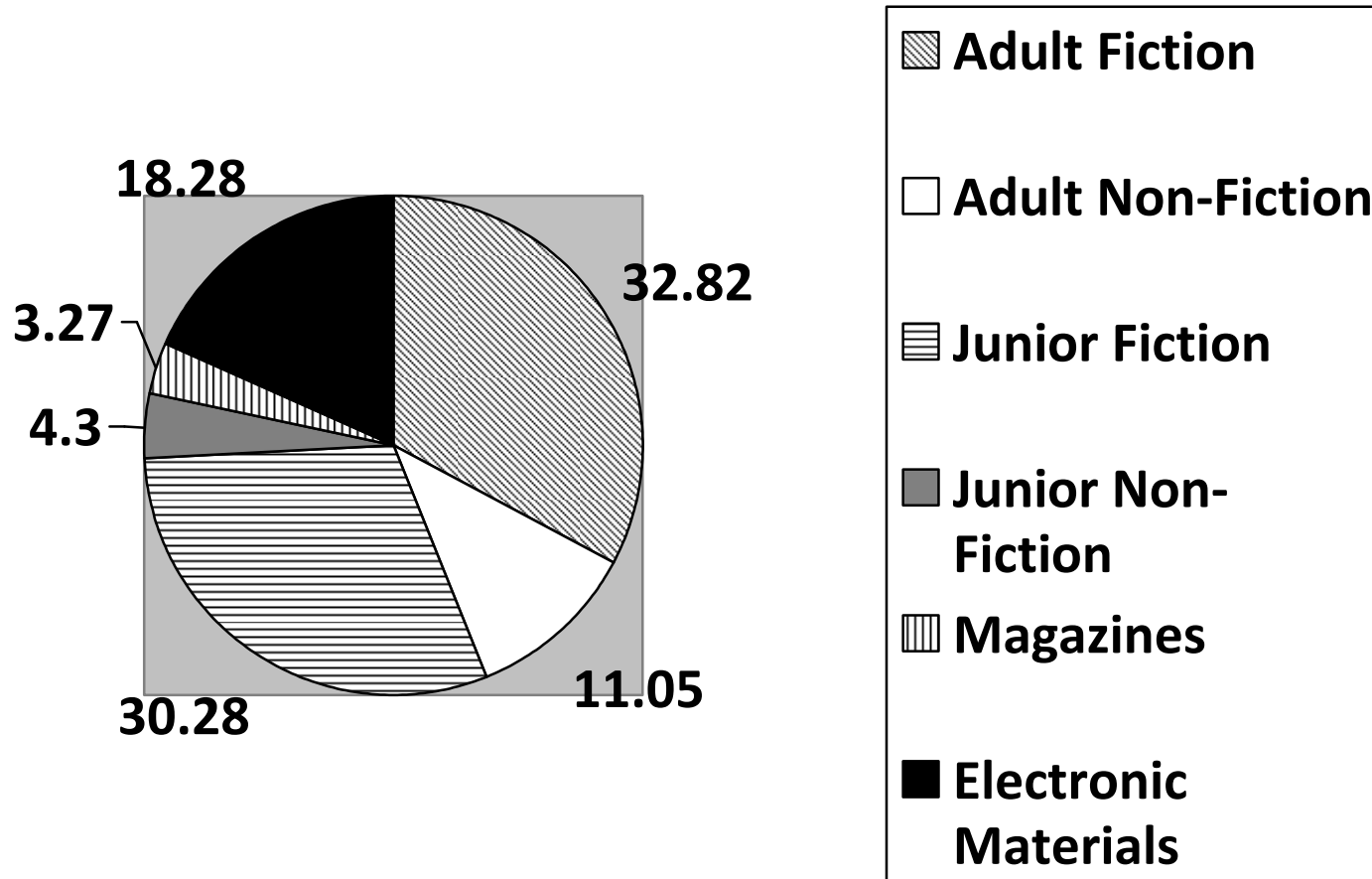
RESOURCES

Books and magazines for adults and children
DVDs, CDs, and Videos
Books on CD
Large print books
Home access to Access Science Encyclopedia
Home access to VDX (Ontario Public Libraries database)
Home access to World Book encyclopedia
Home access to NetLibrary and OverDrive e-resources
Home access to Tumble Books
Home access to Perth Union Library database
Home access to Knowledge Ontario databases
Home access to OverDrive
Library access to Early Canadiana and Consumer Reports
Community Access Program Internet access (5 workstations)
Wireless Internet
Library web site (www.perthunionlibrary.ca)
Local history and genealogy
Preschoolers' boxes of thematic material
National and local newspapers
Parenting section

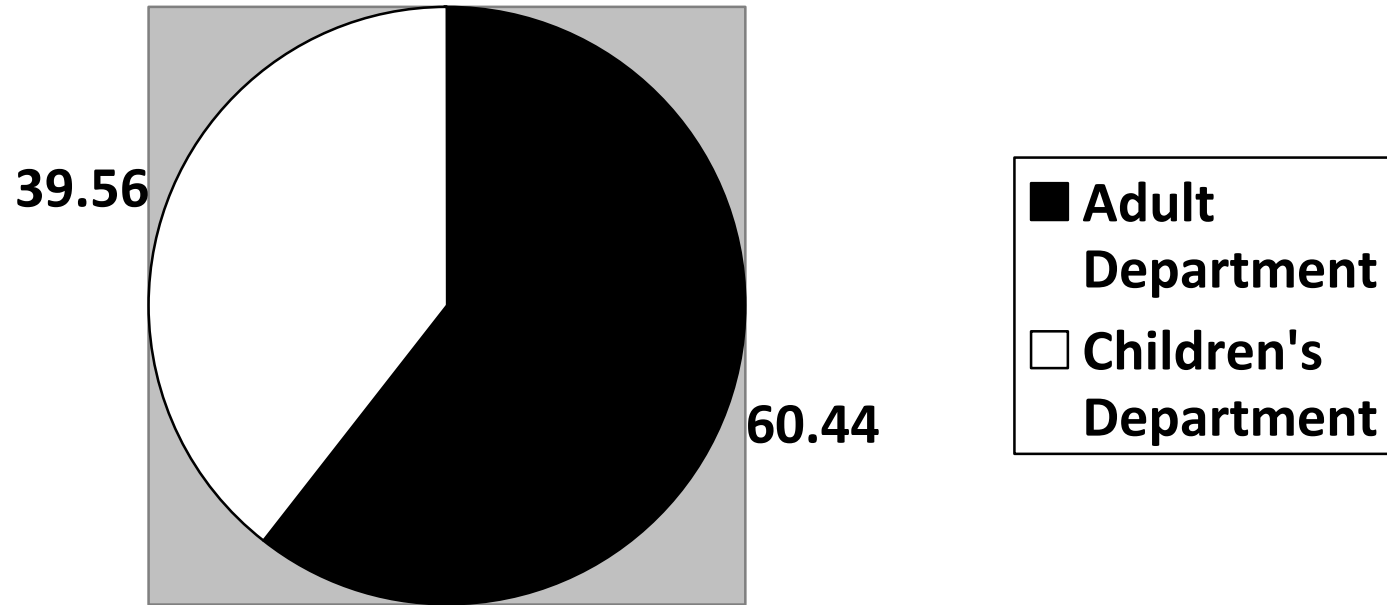
SERVICES

Information, reference and readers' advisory services
Reservations, renewals and library account checking from home
Home delivery service
Photocopier
Laminating
Word processing computer
Interlibrary loan (materials borrowed from other libraries)
Story hours for babies, toddlers and pre-schoolers
School holiday programs for children
Meeting room rentals
Elevator access to second floor
After hours book return
Literacy tutoring
Teen gaming programs
Laptops for lending in the library

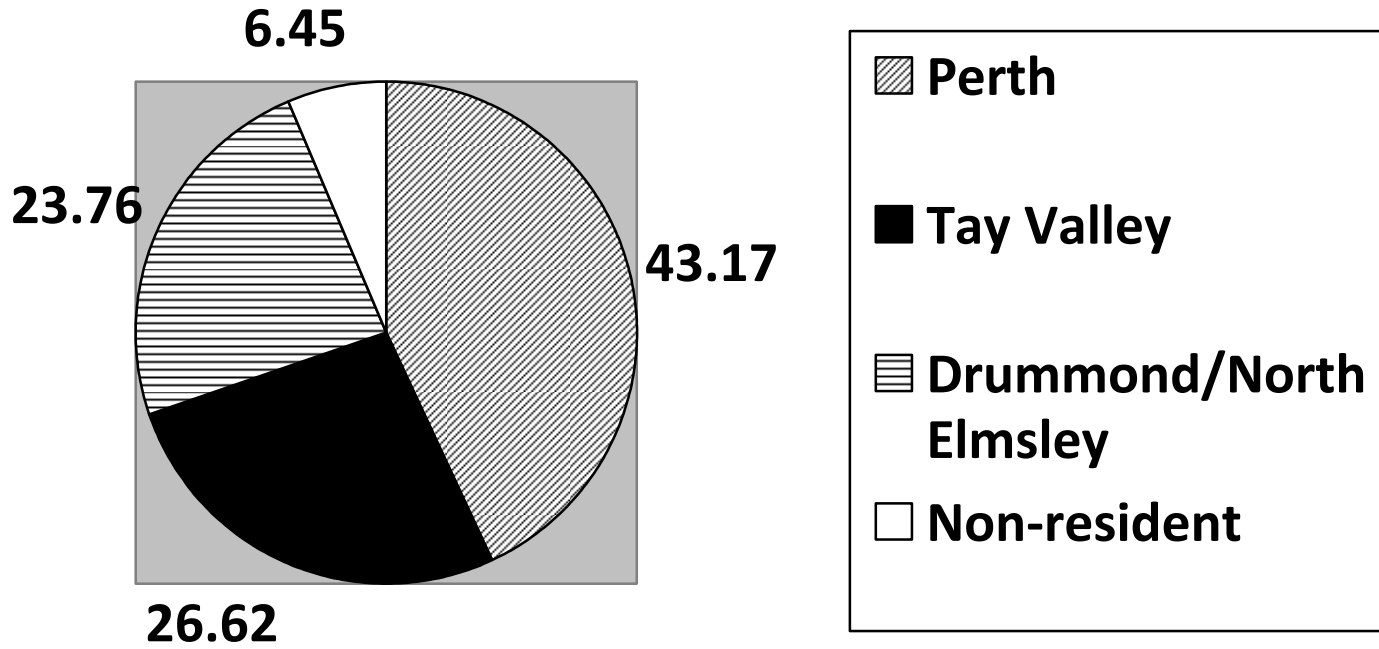
Circulation by Material Type



Total Circulation by Department



Usage by Municipality



THE YEAR IN REVIEW

Circulation of materials decreased by 1.7% over 2009

Number of Internet usage sessions increased by 12.7% over 2009

Number of library visits decreased by 1.3% over 2009

Attendance at special programs decreased by 19% over 2009

Total electronic usages decreased by 1,930% over 2009

New services: OverDrive audiobook and e-book collections, NetLibrary e-book collection, delivery to home daycares, partnership with CNIB

New policies: Violence and Harassment in the Workplace, Accessible Customer Service Practices and Procedures. **Revised policies:** Animals in the Library, Internet policy regarding Skype, Financial Policy By-Law, Collection Development Plan, and an increase in laminating fees

Public Relations: New home delivery brochures displayed in doctors' offices; first poetry contest held

Fund-raising: Friends of the Library sponsored a performance of Blithe Spirit, held a Night on the Town raffle, donated literacy program prizes and funds for a new DVD display unit. Film Night International donated a study table, music display unit and funds for a new DVD display unit

Grants: Young Canada Works, Canada Summer Jobs and Trillium

Governance: New procedures were introduced to incorporate amortization of tangible capital assets; Needs Assessment document population figures were revised; occupancy loads for various areas of the library were identified by Fire Department; demonstration solar panels were installed on library roof in partnership with ecoPerth; creation of capital budget to plan for proposed expansion

Technology: SOLS subsidy of Internet Connectivity continued

Space issues: Second floor adult fiction department rearranged to comply with the AODA; architect designed a plan for the first phase of a proposed expansion; storage shed was purchased to deal with acute storage problems

Personnel: Elizabeth Goldman, MSI, was hired as new Head Librarian/Chief Executive Officer