

## **Regular Meeting– June 18<sup>th</sup>, 2018**

A regular meeting of the Perth and District Union Public Library Board was held on Monday, Monday June 18<sup>th</sup>, 2018 at 5:30p.m.

In attendance were:

Erika Heesen, CEO  
John Gemmell, Deputy Mayor, Town of Perth, **Chair**  
Lynn Marsh, Secretary-Treasurer  
Carol Rigby, Tay Valley  
Jennifer Dickson, Councillor, Tay Valley  
George Sachs, Councillor, Drummond/North Elmsley  
Richard Morris, Town of Perth  
John Kalbfleisch, Drummond/North Elmsley  
Elliott Neumann, Tay Valley  
Ted Parkinson, Drummond/North Elmsley  
Lynda Kanelakos, Town of Perth

John Gemmell called the meeting to order at 5:31 p.m.

**Declaration of interest - none**

### **Approval of previous minutes**

**18-49 The minutes of May 28<sup>th</sup> meeting approved with a motion from Jennifer Dickson and seconded by Ted Parkinson.**

**Carried.**

### **Additions and approval of agenda**

**18-50 The agenda was approved with a motion from Elliott Neumann and seconded by George Sachs.**

**Carried.**

### **Delegations – Friends of the Library**

Martina Flanagan and Luanne Blair reported that the Friends had a successful year with book sales, the bake sale and the raffle, raising \$8900. They have a strong membership of 38 with 16 on average attending their meetings.

### **CEO's Report**

Erika reported that Jill Walters is retiring.

**Action Item – The board would like to do up a card of thanks and best wishes.**

**18-51 The June 2018 CEO's report was received with a motion by Richard Morris and seconded by Ted Parkinson.**

**Carried.**

## **Financial Report**

**18-52 The May 2018 monthly financial report approved with a motion by John Kalbfleisch and seconded by Carol Rigby.**

**Carried.**

## **Correspondence and communications**

- a. News articles - theHumm

## **Advocacy Reports**

- Carol keeping up the library information on her community bulletin board.
- Elliott has been talking with friends and family about the library and as a result, friends have joined.
- Jennifer attended the PDCF AGM and spoke out about the library.
- John Gemmell had a tour of the Halifax Public Library.
- Ted has been advocating on behalf of the library to friends and work colleagues.
- Lynda visited 3 local businesses to discuss supporting the literacy program.

## **Committee reports**

- a. Fundraising Committee

**18-53 The June 2018 fundraising committee report was received with a motion by Ted Parkinson and seconded by George Sachs.**

**Carried.**

- b. Policy committee report

**18-54 The June 2018 policy committee report was received with a motion by Elliot Neumann and seconded by Lynda Kanelakos.**

**Carried.**

## **Policy Review**

- a. 2.B-1: Library Board Code of Ethics
- b. 2.G-18 Services for Teenagers
- c. 2.B-5 Use of Library Resources During Elections

**18-55 Policies 2.B-1, 2.G-18 and 2.B-5 were approved as amended with a motion from Jennifer Dickson and seconded by Lynda Kanelakos.**

**Carried.**

- d. 3.D Technology Plan

The board discussed and asked for revisions to be brought back to the September meeting.

- e. Notice of Motion: Procedural Bylaw
- f. Notice of Motion: Terms of Reference, Property Committee

## **Unfinished Business**

- a. CFLA Library & Literacy Services for Indigenous (First Nations, Métis & Inuit) Peoples of Canada Position Statement

**18-56 Motion that the board subscribes to the principals of the above listed statement be adopted, which will inform library policy going forward. Moved by Jennifer Dickson and seconded by Carol Rigby.**

**Carried.**

- b. Letter to Townships re: Lanark Highlands Public Library
- c. Report – Update on Library Service Contracts & Reciprocal Borrowing
- d. Donation request

**18-57 Motion for the Board to go in Camera to discuss a personal matter of an identifiable individual. Moved by Carol Rigby and seconded by Richard Morris.**

**Carried**

**18-58 Motion to come out of camera moved by Jennifer Dickson and seconded by Elliott Newmann.**

**Carried**

Report – CEO is directed to communicate the decisions of the board to the identifiable individual.

## **Upcoming Meeting dates**

Fundraising committee Monday August 20 at 4:30pm  
Library Board meeting Monday September 17 at 5:30pm  
Policy committee Monday September 24 at 5:30pm  
Property committee Monday October 1 at 6pm

**18-59 Motion to adjourn moved by John Kalbfleisch at 7:30 pm**

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**Chairperson**

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**Secretary-Treasurer**