

Regular Meeting– September 18, 2017

A regular meeting of the Perth and District Union Public Library Board was held on Monday, Monday September 18, 2017 at 5:30p.m.

In attendance were:

John Gemmell, Deputy Mayor, Town of Perth, **Chair**

Erika Heesen, CEO

Lynn Marsh, Secretary-Treasurer

Jennifer Dickson, Councillor, Tay Valley

John Kalbfleisch, Drummond/North Elmsley

Richard Morris, Town of Perth

Lynda Kanelakos, Town of Perth

Carol Rigby, Tay Valley

Ted Parkinson, Drummond/North Elmsley

Regrets:

George Sachs, Councillor, Drummond/North Elmsley

John Gemmell called the meeting to order at 5:31 p.m.

Declaration of interest - none

Approval of previous minutes

17-57 The minutes of June 19 & July 12 meetings approved as amended by a motion from Jennifer Dickson and seconded by Ted Parkinson.

Carried.

Additions and approval of agenda

17-58 The agenda approved as amended by a motion from John Kalbfleisch and seconded by Richard Morris.

Carried.

Delegations - none

17-59 The September 2017 CEO's report was received on a motion by Carol Rigby and seconded by Ted Parkinson.

Carried.

Financial Report

17-60 The August 2017 monthly financial report was received on a motion by Lynda Kanelakos and seconded by Carol Rigby.

Carried.

Correspondence and communications

- a. News articles

Advocacy Reports

Ted Parkinson continued to discuss the library with friends & family.

Jennifer Dickson attended AMOC & OEMC conferences. Libraries were being discussed everywhere.

Lynda Kanelakos is in the last phases of launching the website.

Committee reports - none

Policy Review - none

Unfinished/New Business

- a. Fundraising Committee Terms of Reference
 - discussed and amended, to be brought back to next meeting

John Kalbfleisch left the meeting at 6:30

- b. Strategic Plan – Detailed Plan
 - 1st draft presented
- c. Ontario Public Library Week (OPLW) marketing campaign
 - Discussed the strategies this year

17-61 Motion to suspend the fines portion of the borrowing policy for the week of October 15th - 21st. Moved by Carol Rigby and seconded by Ted Parkinson.

Carried.

- d. Heidi Taber's resignation from board

17-62 Heidi Taber's resignation was accepted. Moved by Jennifer Dickson and seconded by Ted Parkinson.

Carried.

- e. CEO report

17-63 Motion to leave the CEO report detail off the minutes. Moved by Jennifer Dickson and seconded by Richard Morris.

Carried.

Upcoming dates

Policy Committee – Monday, September 25 @ 5:30 pm

Property Committee – Monday, October 2 @ 6:00 pm

Library Board Meeting – Monday, October 16 @ 5:30pm

17-64 Motion to adjourn moved by Lynda Kanelakos at 6:55 pm.

Chairperson

Secretary-Treasurer