

Regular Meeting– October 15th, 2018

A regular meeting of the Perth and District Union Public Library Board was held on Monday, Monday October 15th, 2018 at 5:30p.m.

In attendance were:

Erika Heesen, CEO
John Gemmell, Deputy Mayor, Town of Perth, **Chair**
Carol Rigby, Tay Valley
George Sachs, Councillor, Drummond/North Elmsley
Elliott Neumann, Tay Valley
Ted Parkinson, Drummond/North Elmsley
Jennifer Dickson, Councillor, Tay Valley
Lynn Marsh, Secretary-Treasurer
Richard Morris, Town of Perth
John Kalbfleisch, Drummond/North Elmsley

Regrets:

Lynda Kanelakos, Town of Perth

John Gemmell called the meeting to order at 5:31 p.m.

Declaration of interest - none

Approval of previous minutes

18-67 The minutes of September 18th meeting approved with a motion from Carol Rigby and seconded by Ted Parkinson.

Carried.

Additions and approval of agenda

18-68 The agenda was approved with a motion from Jennifer Dickson and seconded by Elliott Neumann.

Carried.

Delegations – none

CEO's Report

Erika reported for September.

18-69 The September 2018 CEO's report was received with a motion by John Kalbfleisch and seconded by Ted Parkinson.

Carried.

Financial Report

18-70 The September 2018 monthly financial report accepted with a motion by Carol Rigby and seconded by George Sachs.

Carried.

Correspondence and communications

- a. News articles – reviewed media communications
- b. Letter from Carleton Place Public Library Board.

18-71 correspondence and communications were accepted with a motion by Jennifer Dickson and seconded by Richard Morris.

Carried.

Advocacy Reports

- Carol reported that she has been maintaining the book hub at Fall River. The restaurant owner reported to her that there has been good activity and new books coming in.
- George reports book hub is doing well.
- Ted continues to promote the e-resources.

Committee reports

- a. Policy Committee

18-72 The October 2018 policy committee report was accepted with a motion by John Kalbfleisch and seconded by Elliott Neumann.

Carried.

- b. Property Committee

18-73 The October 2018 property committee report was accepted as amended with a motion by Carol Rigby and seconded by Ted Parkinson.

Carried.

Policy Review

- a. Motion: Procedural Bylaw

18-74 the Procedural Bylaw was approved with a motion from Carol Rigby and seconded by Jennifer Dickson.

Carried.

- b. 3.E Accessibility Plan

18-75 Policy 3.E was accepted as updated with a motion by George Sachs and seconded by Elliott Neumann.

Carried.

Unfinished Business

a. Draft 2019 Budget

18-76 Motion to accept the 2019 Budget, as amended, moved by Richard Morris and seconded by George Sachs.

Carried.

b. 2017 Annual Report.

18-77 Motion to accept the 2017 Annual Report, as amended, moved by Carol Rigby and seconded by Richard Morris.

Carried.

Upcoming Meeting dates

Fundraising committee TBD

Policy committee Monday November 12 at 5:30pm

Library Board meeting Monday November 19 at 5:30pm

18-78 Motion to adjourn moved by Ted Parkinson at 7:05pm.

Chairperson

Secretary-Treasurer