

Regular Meeting– October 16, 2017

A regular meeting of the Perth and District Union Public Library Board was held on Monday, Monday October 16, 2017 at 5:30p.m.

In attendance were:

John Gemmell, Deputy Mayor, Town of Perth, **Chair**

Erika Heesen, CEO

Lynn Marsh, Secretary-Treasurer

Jennifer Dickson, Councillor, Tay Valley

Richard Morris, Town of Perth

Carol Rigby, Tay Valley

Ted Parkinson, Drummond/North Elmsley

George Sachs, Councillor, Drummond/North Elmsley

Regrets:

John Kalbfleisch, Drummond/North Elmsley

Lynda Kanelakos, Town of Perth

John Gemmell called the meeting to order at 5:32 p.m.

Declaration of interest - none

Approval of previous minutes

17-65 The minutes of September 18 meeting approved with a motion from Richard Morris and seconded by Jennifer Dickson.

Carried.

Additions and approval of agenda

17-66 The agenda approved with a motion from Jennifer Dickson and seconded by Ted Parkinson.

Carried.

Delegations - none

17-67 The October 2017 CEO's report was received with a motion by Ted Parkinson and seconded by Carol Rigby.

Carried.

Financial Report

17-68 The September 2017 monthly financial report was received with a motion by Richard Morris and seconded by Ted Parkinson.

Carried.

Correspondence and communications

- a. BYOB Foodsmiths
- b. News articles

Advocacy Reports

Ted Parkinson continued to discuss the library's additional services with friends & family.

Carol Rigby put bookmarks up at her community board with a request to participate in the survey.

Committee reports

- a. Policy Committee Report – September 25

17-69 The September 2017 policy committee report was received with a motion by Carol Rigby and seconded by George Sachs.

Carried.

- b. Property Committee Minutes – October 2

17-70 The October 2017 property committee report was received with a motion by Jennifer Dickson and seconded by Richard Morris.

Carried.

Policy Review

- a. 2.G-17 Makerspace Technology
- b. 3.E* Accessibility Plan 2017-18

17-71 Updated Policies 2.G-17 and 3.E* were approved with a motion from Ted Parkinson and seconded by George Sachs.

Carried

Unfinished/New Business

- a. Fundraising Committee Terms of Reference

17-72 The Fundraising Committee Terms of Reference were approved as edited with a motion from Carol Rigby and seconded by Ted Parkinson.

Carried

- b. Draft Budget

17-73 Two options for the draft budget were discussed and put to a vote. Draft budget Option 1 for an increase of 2.68% was approved by a majority vote.

Carried

- c. Change in hours proposal

17-74 The change in hours proposal was accepted. Moved by George Sachs and seconded by Richard Morris.

Carried.

Upcoming dates

- Property Committee – Monday, November 6 @ 6:00 pm (if needed)
- Policy Committee – Monday, November 13 @ 5:30 pm
- Library Board Meeting – Monday, November 20 @ 5:30pm

17-74 Motion to adjourn moved by George Sachs at 6:55 pm.

Chairperson

Secretary-Treasurer