

REGULAR MEETING – January 21, 2013

A regular meeting of the Perth and District Union Public Library Board was held on Monday, January 21, 2013 at 4:30 p.m.

In attendance were:

A. Churchill, Reeve, Drummond/North Elmsley
N. Fennell, Town of Perth
J. Gemmell, Deputy Mayor, Town of Perth
E. Goldman, Chief Librarian
J. Kalbfleisch, Drummond/North Elmsley
A. McLean, Town of Perth
B. Sutton, Tay Valley
R. Darling, Councillor, Tay Valley
M. Lamping, Secretary-Treasurer
C Rigby, Tay Valley

Regrets

J. Wickware, Drummond/North Elmsley

J. Gemmell called the meeting to order at 4:35 p.m.

DECLARATION OF INTEREST

None

APPROVAL OF PREVIOUS MINUTES

13-01 Moved by B. Sutton and seconded by R. Darling that the minutes of the December 17, 2012, meeting be approved as circulated.

Carried.

BUSINESS ARISING FROM THE MINUTES

None

DELEGATIONS

None

CORRESPONDANCE

- 1) A letter from Ministry of Tourism, Culture and Sport regarding the conditional approval of our grant application.

LIBRARIAN'S REPORT

Perth & District Union Public Library
Librarian's Report
January 2013

Usage statistics:

Metric	December 2012	December 2011	Percent change
Total circulation	10,241	9,073	▲ 12.9%
- % Perth	43.9%	44.2%	▲ 1%
- % Drummond/NE	22.9%	21.8%	▲ 5%
- % Tay Valley	27.2%	27.4%	▼ 1%
- % other	6.0%	6.6%	▼ 9.1%
Public computer sessions	664	543	▲ 22.3%
Wireless sessions	450	300	▲ 50%
Electronic uses	28,019	18,984	▲ 47.6%
Website visits	8,938	6,768	▲ 32.1%
People entering	8,886	8,877	▲ 0.1%
Questions answered	579	622	▼ 6.9%
Volunteer hours	59	74	▼ 20.3%
Programs	15	11	▲ 36.4%
Program attendees	221	200	▲ 10.5%

Finance and building

We received our annual lease payment for the solar panels, amounting to \$459.39. This is 5% of the net proceeds from the panels, the remainder of which goes to EcoPerth.

We received a Cultural Strategic Investment Fund grant of just under \$14,000 from the Ministry of Tourism, Culture and Sport. The grant is for a digital media lab for the teen area, including three new computers and equipment for recording and editing photos, video, and music. The teens have already been making great creative pieces with the new iPads donated by the Friends, so this project should be a good way to engage that age group further.

Programming and marketing

January programming has started up, with the addition of one-on-one computer tutoring and additional teen activities. Family storytime on Saturdays will start monthly in February, and the Paws for a Story program (children reading to a therapy dog) will start monthly in March. We also had an e-reader overview class on January 15 that was well-attended and will have more technology programming going forward. Two new volunteers, Linda Mikels and Sharon Bissonnette, have started work as computer tutors, putting three hours per week, or six available time slots, combined.

Our new logo is complete and is being rolled out slowly on our marketing materials. It should make an appearance on the website soon, and we will begin to make new bookbags and other promotional material available for sale.

I am speaking to the Canadian Federation of University Women on January 21 and to the Perth Civitan Club on January 22, covering the library's recent activities and upcoming plans.

Staff and professional development

Sharon Echlin has accepted a full-time position with Ontario Works. Julie Hansen will move up from her page position into the adult services library assistant position (which had been Rachel Warren's until the end of December). We have hired a new page, Kellen Worger, to replace Julie. Kellen is a recent high school graduate and a long-time library user.

Rachel and I will attend the Ontario Library Association Super Conference in Toronto January 30-February 2. I will be giving a presentation with a librarian from Elgin County on "Tech Tips for Small Libraries" and will also be accepting our accreditation certificate in a ceremony on Thursday, January 31. I have been elected to a full three-year term as the Eastern region representative to the Ontario Public Library Association council.

Cindy Goodfellow, our baby time project coordinator, along with Kathy Boelsma from the Ontario Early Years Centre and Rachel will be doing an e-course on baby time programming through the American Library Association in February. Laurie Murray is starting an e-course on digital media labs for teens, which will give her the background she needs to fulfill the grant we received.

ADVOCACY REPORTS

C. Rigby has forwarded the following:

As a member of the Canadian Library Association, I have taken on the responsibility of being Moderator of the CLA Trustee Network, as of last November. This network is not a formal division of CLA, unlike its predecessor the Canadian Library Trustees Association (CLTA); the divisions were dissolved with a change to the CLA constitution in 2011. However, the network consists of people across Canada who are interested in library governance and the work of trustees and library boards. Many of its members are connected to provincial library trustee organizations such as OLBA, MLTA, and BCLTA.

Since December, I have initiated e-mail contact with all the network subscribers, and corresponded with a number of trustee association executive members (Executive Directors or Presidents). I am also in the process of developing a website with blog function for the Association, and am making it public even in its partially complete form as a forum for connections between members and associations. The website is

<http://clatrusteenetwork.wordpress.com> until such time as CLA finishes an IT upgrade that is currently in progress and can host network websites itself.

Although this is not advocacy work specifically for the Perth Library itself, I would like to bring the Network to your attention for two reasons: firstly, the website provides useful links to several trustee association websites and their resources (I am waiting for permission from a couple of other associations to add links to them, notably Saskatchewan and Alberta), and I am making a point of having advocacy resources specifically highlighted for trustee development.

Secondly, I would like to encourage anyone who is interested to join the Network. You do not need to be a member of CLA to participate in the Network. Membership involves giving me your name and e-mail address, and I add you to the member distribution list for news updates etc. The chief benefit would be that you might gain a sense of what other trustees across the country are thinking about the issues we all face.

The Network is still in its infancy, so very much still under development. But the more the merrier!
responded to several people curious about the yarn bombing at the library.

At the board's next meeting we shall look at Leadership Development Toolkit from the Ontario Library Boards Association.

PROPERTY COMMITTEE

No meeting

POLICY COMMITTEE

The committee is to meet on Feb 4th.

UNFINISHED AND NEW BUSINESS

E. Goldman passed around and discussed the Perth & District Public Library Strategic Plan for 2012-2016

B. Sutton is to check on the evening that would work for our planned retirement supper.

Next regular meeting is **February 11, 2013**.

01-02 Motion to adjourn A. Churchill at 5:15 p.m.

Chairperson

Secretary-Treasurer