

Regular Meeting– June 15th, 2020

A regular meeting of the Perth and District Union Public Library Board was held on Monday, June 15th at 5:30p.m.

In attendance via video conference were:

J Hansen, Interim CEO
C Rigby, Tay Valley, **Chair**
L Marsh, Secretary-Treasurer
J Matheson, Councillor, Drummond/North Elmsley
S Murray, Drummond/North Elmsley
T Parkinson, Drummond/North Elmsley
D Palmer, Tay Valley
L Cameron, Councillor, Town of Perth
R Rainer, Councillor, Tay Valley

Regrets:

A Duchesne, Town of Perth
C James, Town of Perth

C Rigby called the meeting to order at 5:33 p.m.

Declaration of interest – none

Additions and approval of agenda – Statement of Operations and Policy Committee minutes were removed from the consent agenda.

20-43 The agenda was approved as amended with a motion from S Murray and seconded by D Palmer.

Carried.

Consent Agenda

- a. Approval of Minutes of April 20, 2020
- b. Statement of Operations – removed from consent agenda
- c. Correspondence and Communications
 - i. Correspondence – email from patron
 - ii. News Articles – Lake 88 interview
- d. Committee Reports – removed from consent agenda
 - i. Policy Committee minutes

20-43 The Consent agenda was accepted with a motion by D Palmer and seconded by L Cameron.

Carried.

Interim CEO's Report – J Hansen presented and discussed the June Interim CEO's Report.

20-44 The interim CEO report was accepted with a motion by S Murray and seconded by R Rainer.

Carried.

Statement of Operations

20-45 The May 2020 Statement of Operations was accepted with a motion by J Matheson and seconded by T Parkinson.

Carried.

Advocacy Reports

S Murray reported that she collected library information to be distributed along with the Otty Lake Associations annual meeting materials.

T Parkinson reported on his discussions of the libraries plans and efforts with friends and neighbours. The Farren Lake Association annual meeting has been moved to September and he is still scheduled to present the library's many services at the meeting.

D Palmer has been encouraging friends to try the curbside pick up service.

L Cameron explained the curbside pick up services as well as the importance of the resources available to children at the Council meeting.

C Rigby resumed posting materials on the bulletin boards in her area.

Policy Committee Minutes

20-46 The June 8th Policy Committee minutes were accepted as amended with a motion from S Murray and seconded by J Matheson.

Carried.

Policy Review

- a. 2.G-1 Accessibility
- b. 2.G-3 Electronic Device Lending
- c. 3.F Emergency Preparedness and Response Plan

20-47 Policies 2.G-1, 2.G-3 and Plan 3.F were accepted as revised with a motion from T Parkinson and seconded by J Matheson.

Carried.

Unfinished and New Business

- a. Summer Literacy Program Update

J Hansen reported that they will be increasing the capacity of the OWLS tutoring program in the fall with a plan to increase the first session's hours from 6 to 42.

- b. Pandemic Stages – operational update

J Hansen reported on the addition of computer use as of June 22nd. The meeting room on the main level has been set up with 4 computer stations with limited spots and limited times available. There are separate entrances and exits and no access to the main building. J Hansen also reported on a full line-up of exciting summer virtual programming for all ages.

- c. New logo – final vote/decision

20-48 A recorded vote was taken, and the Board members unanimously voted for logo option 1 as presented.

Carried.

- d. PSAB budget update – L Marsh reported that the auditors are available for the September meeting to present and answer questions on the PSAB budget.

20-49 The Board expressed their gratitude for J Hansen’s exemplary job as acting CEO during a very difficult period. Motion from R Rainer and seconded by S Murray. Carried.

Upcoming Meeting dates

- a. Property committee Monday, September 14 at 5:00
- b. Board Meeting Monday, September 21 at 5:30
- c. Policy committee Monday, October 5 at 5:30

20-50 Motion to adjourn moved by S Murray at 6:54pm.

Chairperson

Secretary-Treasurer