

Regular Meeting– October 19th, 2020

A regular meeting of the Perth and District Union Public Library Board was held on Monday, October 19th at 5:30pm via video conference.

In attendance were:

E Heesen, **CEO**

C Rigby, Tay Valley, **Chair**

L Marsh, **Secretary-Treasurer**

J Matheson, Councillor, Drummond/North Elmsley

S Murray, Drummond/North Elmsley

T Parkinson, Drummond/North Elmsley

R Rainer, Councillor, Tay Valley

Regrets:

D Palmer, Tay Valley

L Cameron, Councillor, Town of Perth

C James, Town of Perth

C Rigby called the meeting to order at 5:32 p.m.

Declaration of interest – none

Additions and approval of agenda – addition of 9.f. Thank you from J Hansen
20-60 The agenda was approved as amended with a motion from S Murray and seconded by T Parkinson.

Carried.

Delegations - none

Consent Agenda

- a. Approval of Minutes of September 28, 2020
- b. Statement of Operations
- c. Correspondence and Communications
 - i. Resignation of A Duchesne
 - ii. CUPE Notice to Bargain
 - iii. News Articles/Media
 - iv. Audit Planning Letter – Allan and Partners
- d. Committee Reports
 - i. Policy Committee minutes

20-61 The Consent agenda was accepted with a motion by J Matheson and seconded by R Rainer.

Carried.

20-62 Motion to place the October Statement of Operations on the regular agenda for the November meeting. Moved by S Murray and seconded by T Parkinson.

Carried.

CEO's Report – E Heesen presented and discussed the October CEO's Report.
20-63 The CEO report was accepted with a motion by J Matheson and seconded by R Rainer.

Carried.

Advocacy Reports

J Matheson reported that he advocated for the library during the budget discussions of the library's budget at the DNE meeting.

S Murray circulated the caretaker job posting.

R Rainer included an update about the library hours and services. He also reported that he advocated for the library at the TVT discussions of the library's budget proposal.

Policy Review

- a. 2.B-07 Pandemic preparedness
- b. 2.G-05 Information services
- c. 2.G-06 Programming
- d. 2.G-07 Membership
- e. 3.E Accessibility Plan
- f. 3.H Pandemic Response and Business Continuity Plan

20-64 Policies 2.B-07, 2.G-05, 2.G-06, 2.G-07, 3.E, and 3.H were accepted as amended with a motion by T Parkinson and seconded by S Murray.

Carried.

Unfinished and New Business

- a. 2020 library statistics – E Heesen presented the statistics

20-65 Motion to accept the 2020 statistics. Moved by S Murray and seconded by J Matheson.

Carried.

- b. Draft PSAS Budget

20-66 Motion to approve the 2021 draft PSAS Budget as presented. Moved by T Parkinson and seconded by S Murray.

Carried.

Action Item: Erika to follow-up with the auditors and the treasurers of the municipalities on if and when they would receive the PSAS Budget.

- c. Striking a Negotiating Committee - As per policy 2.D-1, Responsibility for human resources, the members of the negotiating committee for the renewal of the collective agreement with staff were identified as E. Heesen, CEO; C. Rigby, Board Chair; R. Rainer, Chair of the Property Committee, and T. Parkinson, Chair of the Policy Committee. Terms of reference for the Committee were presented by E. Heesen.

20-67 Motion to strike a Collective Agreement Negotiating Committee. Moved by J Matheson and seconded by S Murray.

Carried.

- d. 2.A-4: Indigenous Respect and Acknowledgement Declaration. – Carol explained the history of the policy to the current board.
- e. December 2020 and 2021 meeting schedule

20-68 Motion to adopt the meeting schedule for 2021. Moved by S Murray and seconded by T Parkinson.

Carried.

Action Item: Erika to contact Town of Perth CAO to discuss the matter of the Town of Perth Councillor's attendance.

Upcoming Meeting dates

- a. Policy committee Monday, November 2 at 5:30
- b. Board meeting Monday, November 16 at 5:30
- c. Policy committee Monday January 11 at 5:30
- d. Board meeting Monday January 18 at 5:30
- e. Property committee Monday, February 8 at 5:00

20-69 Motion to adjourn moved by J Matheson at 7:17pm.

Chairperson

Secretary-Treasurer