

Regular Meeting– February 22th, 2021

A regular meeting of the Perth and District Union Public Library Board was held on Monday, February 22nd at 5:30pm via video conference.

In attendance were:

E Heesen, **CEO**
C Rigby, Tay Valley, **Chair**
L Marsh, **Secretary-Treasurer**
R Rainer, Councillor, Tay Valley
J Matheson, Councillor, Drummond/North Elmsley
J Fenik, Mayor, Town of Perth
S Murray, Drummond/North Elmsley
T Parkinson, Drummond/North Elmsley
D Palmer, Tay Valley
C James, Town of Perth
D Hamilton-Foley, Town of Perth

C Rigby called the meeting to order at 5:31 p.m.

Land/Territory Acknowledgement

Declaration of interest – none

Additions and approval of agenda

21-09 The agenda was approved as amended with a motion from S Murray and seconded by D Hamilton-Foley.

Carried.

Delegations – E Smith, Library Specialist – Children and Teen Services

New staff member E Smith was introduced to the board and she gave a brief description of her training and start in the new position.

Consent Agenda

- a. Approval of Minutes of January 18, 2021 – removed from consent agenda.
- b. Correspondence and Communications
 - i. News articles/media
 - ii. OLS Board Assemblies
 - iii. Letter from Ann and Gordon Munroe on behalf of the Community Alliance for Refugee Resettlement (The CARR)
- c. Committee Reports
 - i. Property Committee minutes
- d. Statement of Operations

21-10 The Consent agenda was accepted as amended with a motion by D Palmer and seconded by J Matheson.

Carried.

J Fenik left the meeting at 5:45 due to a loss of cellular signal.

21-11 The minutes of January 18, 2021 meeting were accepted as amended with a motion by S Murray and seconded by T Parkinson.

Carried.

CEO's Report – E Heesen presented and discussed the February CEO's Report.

21-12 The CEO report was accepted with a motion by C James and seconded by D Palmer.

Carried.

Action Item: E Heesen to report back to the board after the new Technology Training Basics – Assessment and Training tool is developed. The board would like to explore having a simpler version created for board members.

Advocacy Reports

The board discussed a change of name and format to this section of the board meetings. The proposed name change is Advocacy Round Table and the proposed format change is to discuss ideas for advocacy. These changes will be explored at the upcoming April board meeting which is dedicated to advocacy.

S Murray reported that her lake association meeting is coming up and that she would like to distribute an updated package to the members.

Action item: E Heesen to work on a new package for all lake associations.

Policy Review - none

Unfinished and New Business

- a. Tay River Algonquians – R Rainer summarized the presentation given to Tay Valley Township.
- b. OLA Super Conference – roundtable. E Heesen informed the board that the sessions are open for viewing until August. S Murray and C Rigby reported on the sessions they attended and their recommendations.
- c. SOLS Board Assembly representative - E Heesen reported that the Southern Ontario Library Service (SOLS) and Ontario Library Service - North have been amalgamated into one Ontario Library Service (OLS) effective April 1, 2021, with a new governing board structure being put in place with an Ontario Library Service Board (made up of 13 people: 9 elected Board Assembly representatives and 4 Ministerial Appointees) and 9 "Board Assemblies" based on population served, to represent Ontario public libraries. The library has been requested to appoint an official representative to our respective Board assembly within this structure.

21-13 Motion to appoint T Parkinson to represent The Perth and District Union Public Library Board on our respective population-based OLS Board Assembly. Moved by J Matheson and seconded by S Murray.

Carried.

J Fenik rejoined the meeting at 6:20

- d. Non-Fiction Shelving Proposal – E Heesen reported on the plan to rearrange the Teen and Non-Fiction sections.

21-14 Motion for the library board to approve the purchase of mobile shelving units from Library Outfitters at the proposed cost of \$16,995.00 (excluding HST), with \$13,000 being

funded by donations and the remainder from the capital reserve. Moved by D Hamilton-Foley and seconded by J Fenik.

Carried.

- e. CEO performance evaluation (in-camera)

R Rainer left the meeting at 6:45.

21-15 Motion to go in-camera at 6:45 to discuss an identifiable individual. Moved by S Murray and seconded by D Palmer.

Carried.

21-17 Motion to move out-of-camera at 7:01. Moved by J Matheson and seconded by S Murray.

Carried.

Upcoming Meeting dates

- a. Property committee Monday, March 1 at 4:30
- b. Negotiating Committee (Collective Agreement) meeting Tuesday, March 2nd at 2:00
- c. Policy committee Thursday, March 4 at 5:30
- d. Board Meeting Monday, March 15 at 5:30

21-17 Motion to adjourn moved by D Hamilton-Foley at 7:07pm.

Chairperson

Secretary-Treasurer