

EXHIBITION AGREEMENT

THIS AGREEMENT (the “**Agreement**”) is entered into _____ (the “**Effective Date**”), by and between the Perth and District Union Public Library (“**Library**”) and _____ (the “**Artist(s)**”) and/or _____ (the “**Gallery**”, or “**Representative**”), collectively referred to as the “**Parties**”, from _____ (“**Display Period**”).

“Artworks”:

[enter list of artworks to be displayed]

TERMS OF AGREEMENT

1. Loan and Exhibition of Artistic Works

a. The Artist(s) and/or Representative agree to lend artworks to the Library for the agreed upon Display Period and for the purposes of exhibition. The Library agrees to exhibit those artworks, referred to as “**Artworks**” and/or “**Loaned Artwork(s)**” for the agreed upon Display Period.

b. The Artist(s) assures that they are the creator and exclusive owner of the artworks - exhibit paintings, drawings, maps, charts, plans, photographs, engravings, sculptures, works of artistic craftsmanship, architectural works, digital files and compilations of artistic works and all Intellectual Property Rights therein.

c. For group showings, one person must be designated as the contact person and provide a phone number.

d. The Library recommends that an inventory and/or photograph of each Loaned Artwork be attached to each copy of this Agreement for reference purposes (including size, title and medium of each piece and price if relevant).

e. The exhibition of the Loaned Artworks will be open to the public during the regular business hours the Library is open to the public.

f. Provision of the space does not constitute an endorsement of the contents of the work by the Library or the Library Board. As this space is visible to the general public, material exhibited must be appropriate for all ages. The Library will not allow the display of any material that contravenes local, provincial, or federal law. Library exhibition space may not be used as advertising for commercial enterprises or for promoting political candidates. The Library reserves the right to refuse use of the space without explanation or remove material at any time, with written notice given to the Artist(s) and/or Representative. Appeals of such decisions may be made to the CEO, who has authority to make a final decision.

2. Fees

a. There is no fee charged to Artist(s) for exhibitions. The Library would be grateful for a donation of sales representing 10% (as a guideline) of the price paid to the Artist(s) or Gallery.

3. Insurance and Risk of Loss

a. Artist(s) assume liability for the space they are using and shall be liable for any damage resulting from said usage. The Library assumes no responsibility for materials, equipment or other articles left for display and will not be liable for loss, theft, or damage. If the Artist(s) or Representative do not retrieve their material at the end of the Display Period and cannot be contacted, the Library reserves the right to dispose of the material.

b. The Artist(s) may purchase independent exhibit insurance.

4. Installation and Removal

a. Artist(s) and/or the Representative are responsible for arranging a time to set up their Artworks, completing the setup to the library's standards, and removing materials promptly at the end of the display term.

5. Sale of artwork

a. The Library does not sell or collect commission on sales of Artwork during the exhibition at the Library.

b. Artist(s) are welcome to include pricing and contact information with their exhibition.

6. Artist's Control, Reproduction, and Intellectual Property

a. The Artist(s) retains all copyright and all other Intellectual Property Rights in and to the loaned artworks.

b. The Library may take photographs of the artworks for the purposes of advertising and promotion.

c. All photographs of the loaned artworks taken by the Library, and any copies of the photographic works in any form, will be the property of the Library.

d. The Library will not move the Artworks from the Library, during the Display Period, without the prior written notice to the Artist(s) and/or Gallery.

7. Term and Termination

a. This Agreement may be renewed within one week notice of the expiration date by mutual agreement of the Parties.

b. The Artist(s) and/or Representative may terminate this Agreement by giving one week written notice.

Display Period:	
Special requests:	
Perth and District Union Public Library designate name:	
Perth Union Public Library designate signature:	
Artist name:	
Artist signature:	
Gallery name:	
Gallery designate name:	
Gallery designate signature:	
Date:	

Please contact the Library if you have questions or need further assistance.

Call 613-267-1224 or email Michelle at mwolford@perthunionlibrary.ca