

Minutes - Regular Meeting– Mar 20th, 2023

A regular meeting of the Perth and District Union Public Library Board was held on Monday, March 20th at 4:30pm, in-person.

In attendance were:

T Langford, Tay Valley **Chair**

J Hansen, **Interim CEO**

L Marsh, **Secretary-Treasurer**

P Coutts, Councillor, Drummond/North Elmsley

A Kendrick, Councillor, Tay Valley

G Waterfield, Councillor, Town of Perth

D Hamilton-Foley, Town of Perth

P Mertins, Town of Perth

T Parkinson, Drummond/North Elmsley

L Logan, Drummond/North Elmsley

Regrets:

D Palmer, Tay Valley

T Langford called the meeting to order 4:29 p.m.

Land/Territory

Declaration of interest – none.

Additions and approval of agenda

23-15 The agenda was accepted as presented with a motion from A Kendrick and seconded by D Hamilton-Foley.

Carried.

Delegations – none.

Consent Agenda

- a. Approval of Minutes of February 27, 2023
- b. Correspondence and communications
 - i. none
- c. Committee Reports
 - i. Policy Committee minutes
- d. Statement of Operations

23-16 The Consent agenda was accepted with a motion by T Parkinson and seconded by L Logan.

Carried.

CEO's Report – J Hansen presented and discussed the March CEO's report.

23-17 The CEO report was accepted with a motion by G Waterfield and seconded by P Coutts.

Carried.

Advocacy Round Table

- a. Governance 101: Library Board Training presented by the Ontario Library Service – April 15, 2023 (to register: <https://resources.olservice.ca/board-orientation-2023/home>)

Policy Review

- a. 2.D-10 Employee Use of Technology
- b. 2.D-13 CEO Succession and Extended Leave
- c. 2.E-1 Safety, Security and Emergency
- d. 2.E-3 Exhibition Space
- e. 2.E-4 Community Information
- f. 2.C-6** Credit Card
- g. 2.D-11* Occupational Health and Safety

23-18 Motion to accept the reviewed and updated policies 2.D-10, 2.D-13, 2.E-1, 2.E-3, 2.E-4, 2.C-6 and 2.D-11 as presented. Moved by T Parkinson and seconded by G Waterfield. Carried.

Unfinished and New Business

- a. None

Upcoming Meeting dates

- a. Policy committee Monday April 3 at 4:00 pm
- b. Board meeting Monday April 17 at 4:30 pm

23-19 Motion to adjourn moved by P Mertins at 4:55 pm.

Chairperson

Secretary-Treasurer