

Minutes - Regular Board Meeting– May 15th, 2023

A regular meeting of the Perth and District Union Public Library Board was held on Monday, May 15th at 4:30pm, in-person.

In attendance were:

T Langford, Tay Valley **Chair**

J Hansen, **Interim CEO**

L Marsh, **Secretary-Treasurer**

P Coutts, Councillor, Drummond/North Elmsley

A Kendrick, Councillor, Tay Valley

G Waterfield, Councillor, Town of Perth

D Hamilton-Foley, Town of Perth

P Mertins, Town of Perth

T Parkinson, Drummond/North Elmsley

L Logan, Drummond/North Elmsley

D Palmer, Tay Valley (arrived at 4:52pm)

T Langford called the meeting to order 4:32 p.m.

Land/Territory Acknowledgement

Declaration of interest – none.

Additions and approval of agenda

23-20 The agenda was accepted as amended with a motion from A Kendrick and seconded by D Hamilton-Foley.

Carried.

Delegations

- a. Jessica Rothwell, KPMG – Jessica present the draft audited financial statements for 2022 and answered any questions from the Board.
- b. Meet the library staff + tour (postponed to 5:05 pm)

Consent Agenda

- a. Approval of Minutes of March 20, 2023
- b. Correspondence and communications
 - i. news
- c. Committee Reports
 - i. Policy Committee minutes
- d. Statement of Operations March and April

23-21 The Consent agenda was accepted with a motion by T Parkinson and seconded by P Mertins.

Carried.

D Palmer arrived at 4:52pm

CEO's Report – J Hansen presented and discussed the April and May CEO reports.

23-22 The CEO reports were accepted with a motion by D Palmer and seconded by P Coutts.

Carried.

Advocacy Round Table

- a. Governance 101: Library Board Training presented by the Ontario Library Service – April 15, 2023. Follow-up on who attended and thoughts: There were 6 Board members present and the feedback was excellent. They felt it was very worthwhile.

Delegation B - Meet the library staff + tour. The Board toured the library and met the staff members who each spoke about their positions, roles, and responsibilities.

Policy Review

- a. 2.F-1 Collection Development
- b. 2.F-2 Interlibrary Loan
- c. 2.F-3 Local History
- d. 2.G-1* Accessibility

23-23 Motion to accept the reviewed and updated policies 2.F-1, 2.F-2, 2.F-3, and 2.G-1 as presented. Moved by T Parkinson and seconded by G Waterfield.

Carried.

Unfinished and New Business

- a. Draft 2022 Audited Statement

23-24 Motion to approve the 2022 audited financial statement and allocate the 2022 operating surplus to the Contingency Fund. Moved by L Logan and seconded by T Parkinson.

- b. Lanark, Leeds & Grenville Public Libraries promote diversity, equity, and inclusivity – joint statement. The board agreed with the joint statement and discussed sharing it as a statement on June 1st in social media and website.
- c. G Waterfield informed the Board that former Board member, and former Mayor of Perth, J Fenik, has released a book. All proceeds from the sales at the Perth bookstore ‘Spark’ will be donated to the library.

Upcoming Meeting dates

- a. Policy committee Monday June 5 at 4:00 pm
- b. Board meeting Monday June 19 at 4:30 pm

23-25 Motion to adjourn moved by T Parkinson at 5:30 pm.

Chairperson

Secretary-Treasurer