

Minutes - Regular Board Meeting– September 18th, 2023

A regular meeting of the Perth and District Union Public Library Board was held on Monday, September 18th at 4:30pm, via video conference.

In attendance were:

T Langford, Tay Valley **Chair**

E Heesen, **CEO**

L Marsh, **Secretary-Treasurer**

P Coutts, Councillor, Drummond/North Elmsley

G Waterfield, Councillor, Town of Perth

D Hamilton-Foley, Town of Perth

L Logan, Drummond/North Elmsley

A Kendrick, Councillor, Tay Valley

D Palmer, Tay Valley (joined at 4:52pm)

Regrets:

T Parkinson, Drummond/North Elmsley

P Mertins, Town of Perth

T Langford called the meeting to order 4:33 p.m.

Land/Territory Acknowledgement

Declaration of interest – none.

Additions and approval of agenda

23-31 The agenda was accepted as amended with a motion from D Hamilton-Foley and seconded by A Kendrick.

Carried.

Delegations- none

Consent Agenda

- a. Approval of Minutes of June 19, 2023
- b. Correspondence and communications
 - i. news
- c. Committee Reports
 - i. Property Committee minutes
- d. Statement of Operations - August

23-32 The Consent agenda was accepted with a motion by D Hamilton-Foley and seconded by G Waterfield.

Carried.

CEO's Report – E Heesen presented and discussed the August CEO report.

23-33 The CEO report was accepted with a motion by A Kendrick and seconded by D Hamilton-Foley.

Carried.

Advocacy Round Table

- a. Community Survey Oct/Nov 2023 – E Heesen discussed how the survey would be circulated and requested that board members contact her if they wish to help.

Policy Review - none

Unfinished and New Business

- a. 2024 Draft Budget – E Heesen presented the 4 options proposed by the property committee. Board discussed the importance of sending Option A since it reflects the true cost of operating the library.

23-34 Motion. The Board approves Budget 2024 Option A, as presented by the Property Committee, and directs the CEO to request to be a delegation at each Municipality's Committee of the Whole meeting to present the budget with all the information and narratives. Moved by A Kendrick and seconded by D Palmer.

Carried.

Action item – The community members of the Board to draft a letter to support the budget submission package.

- b. Recognizing Friends of the Library – Board would like to set up a meeting and appreciation tea before or after an upcoming Friends of The Library meeting.

Action item: E Heesen to reach out to the President of the Friends of the Library to choose a date and time.

Upcoming Meeting dates

- a. Board meeting Monday October 16 at 4:30 pm
- b. Policy committee Monday November 6 at 4:00 pm

23-35 Motion to adjourn moved by D Hamilton -Foley at 5:49 pm.

Chairperson

Secretary-Treasurer