

Minutes - Regular Board Meeting– November 20th, 2023

A regular meeting of the Perth and District Union Public Library Board was held on Monday, November 20th at 4:30pm, in person.

In attendance were:

E Heesen, **CEO**

L Marsh, **Secretary-Treasurer**

P Coutts, Councillor, Drummond/North Elmsley

G Waterfield, Councillor, Town of Perth

D Hamilton-Foley, Town of Perth

L Logan, Drummond/North Elmsley

A Kendrick, Councillor, Tay Valley

P Mertins, Town of Perth

D Palmer, Tay Valley

Regrets:

T Langford, Tay Valley **Chair**

T Parkinson, Drummond/North Elmsley

A Kendrick called the meeting to order 4:33 p.m.

Land/Territory Acknowledgement

Declaration of interest – none.

Additions and approval of agenda

23-42 The agenda was accepted with a motion from G Waterfield and seconded by P Mertins.

Carried.

Delegations- none

Consent Agenda

- a. Approval of Minutes of October 16, 2023
- b. Correspondence and communications
 - i. news
- c. Committee Reports
 - i. Policy Committee Minutes – Nov 8, 2023
- d. Statement of Operations
- e. OLS Board Assembly Report

23-43 The Consent agenda was accepted with a motion by D Hamilton-Foley and seconded by P Coutts.

Carried.

CEO's Report – E Heesen presented and discussed the November CEO report which included the quarterly statistic report.

23-44 The CEO report was accepted with a motion by D Hamilton-Foley and seconded by D Palmer.

Carried.

Advocacy Round Table

- a. Supporting Ontario's Public Libraries to Empower Local Economic Growth (OLA & FOPL) Advocacy Priorities, September 2023)
- b. Overdue: The Case for Canada's Public Libraries

Links were provided for the above reports.

Policy Review

- a. 2.C-1 Financial Management
- b. 2.C-4 Gifts
- c. 3.B Financial Plan

23-45 Policies 2.C-1, 2.C-4 and 3.B were accepted with a motion by L Logan and seconded by D Palmer.

Carried.

Unfinished and New Business

- a. CEO performance appraisal committee – A Kendrick informed the Board that the committee decided not to proceed with the CEO appraisal this year for E Heesen due to her being away most of the year on parental leave, as well as the knowledge that she is at the top of her pay scale. The appraisal schedule will be resumed next year. The committee is working on a method to provide feedback to J Hansen for her role as Interim CEO.
- b. 2023-24 agility plan – E Heesen updated the Board on the progress.

G Waterfield left the meeting at 5:20 pm.

Upcoming Meeting dates

- a. Board meeting Monday January 15 at 4:30 pm
- b. Policy Committee Monday February 5 at 4:00 pm

23-46 Motion to adjourn moved by D Hamilton -Foley at 5:25 pm.

Chairperson

Secretary-Treasurer