

Minutes - Regular Board Meeting– January 15th, 2024

A regular meeting of the Perth and District Union Public Library Board was held on Monday, January 15th at 4:30pm, in person.

In attendance were:

E Heesen, **CEO**

T Langford, Tay Valley **Chair**

L Marsh, **Secretary-Treasurer**

P Coutts, Councillor, Drummond/North Elmsley

G Waterfield, Councillor, Town of Perth

D Hamilton-Foley, Town of Perth

L Logan, Drummond/North Elmsley

A Kendrick, Councillor, Tay Valley

P Mertins, Town of Perth

D Palmer, Tay Valley

T Parkinson, Drummond/North Elmsley

T Langford called the meeting to order 4:30 p.m.

Land/Territory Acknowledgement

Declaration of interest – none.

Additions and approval of agenda

24-01 The agenda was accepted with a motion from T Parkinson and seconded by D Hamilton-Foley.

Carried.

Delegations- none

Consent Agenda

- a. Approval of Minutes of November 20, 2023
- b. Correspondence and communications
 - i. news
- c. Committee Reports
 - i. none

24-02 The Consent agenda was accepted with a motion by D Hamilton-Foley and seconded by L Logan.

Carried.

Statement of Operations – was removed from the consent agenda for discussion.

24-03 The Statement of Operations was accepted with a motion by G Waterford and seconded by D Hamilton-Foley.

Carried.

CEO's Report – E Heesen presented and discussed the January CEO report.

24-04 The CEO report was accepted with a motion by D Palmer and seconded by G Waterford.

Carried.

Advocacy Round Table - none

Policy Review - none

Unfinished and New Business

- a. 2024 library budget – E Heesen updated the Board on the 2024 budget that was submitted to the 3 municipalities. Only 1 out of the 3 approved it. Feedback was shared from the 2 municipalities that did not approve it. E Heesen presented the Board with a proposed options for a revised 2024 Budget. The Board concurred with the CEO's recommendation.

24-05 The 2024 revised budget was approved with a motion by P Coutts and seconded by A Kendrick.

Carried.

- b. CEO performance appraisal committee – the committee is working on connecting to find a date to meet.
- c. Indigenous Advisory Circle update - E Heesen and G Waterford attended the December meeting updated the Board.
- d. Board Professional Development/Training Opportunities – E Heesen explained that the OLA conference was only offering the Board Boot Camp in person this year, which was not budgeted for.

24-06 Board approved options #2 and #3 to review as a Board the documents from the Ontario Library Service's Governance Hub and to save funds for another professional development opportunity. Motion by T Parkinson and seconded by D Hamilton-Foley.

Carried.

Upcoming Meeting dates

- a. Policy Committee Monday February 5 at 4:00 pm
- b. Board meeting Monday February 26 at 4:30 pm

24-07 Motion to adjourn moved by P Coutts at 5:10 pm.

Chairperson

Secretary-Treasurer