

## **Minutes - Regular Board Meeting– February 26<sup>th</sup>, 2024**

A regular meeting of the Perth and District Union Public Library Board was held on Monday, February 26<sup>th</sup> at 4:30pm, in person, with 1 member attending via videoconference.

In attendance were:

E Heesen, **CEO**

T Langford, Tay Valley **Chair**

L Marsh, **Secretary-Treasurer** (by videoconference)

P Coutts, Councillor, Drummond/North Elmsley

G Waterfield, Councillor, Town of Perth

D Hamilton-Foley, Town of Perth

L Logan, Drummond/North Elmsley

A Kendrick, Councillor, Tay Valley

P Mertins, Town of Perth

D Palmer, Tay Valley

T Parkinson, Drummond/North Elmsley

T Langford called the meeting to order 4:35 p.m.

### **Land/Territory Acknowledgement**

**Declaration of interest** – none.

### **Additions and approval of agenda**

**24-08 The agenda was accepted with a motion from T Parkinson and seconded by A Kendrick.**

**Carried.**

**Delegations-** E Fournier, Library Specialist – Adult & Senior Services. Introduction were made for Board and staff familiarization.

### **Consent Agenda**

- a. Approval of Minutes of January 15, 2024
- b. Correspondence and communications
  - i. news
- c. Committee Reports
  - i. Policy Committee Minutes – February 5, 2024
- d. Statement of Operations

**24-09 The Consent agenda was accepted with a motion by G Waterfield and seconded by D Palmer.**

**Carried.**

**CEO's Report** – E Heesen presented and discussed the February CEO report.

**24-09 The CEO report was accepted with a motion by P Coutts and seconded by A Kendrick.**

**Carried.**

## **Advocacy Round Table**

The following links and documents were distributed to the Board. E Heesen gave an overview of relevance using the new pilot project with The Table as an example.

OLS Governance Hub - Community Relations: <https://resources.olservice.ca/community-and-municipal-connections/partnerships>

OLS Governance Hub -Launching a Successful Community Partnership:

[https://efaidnbmnnnibpcajpcglclefindmkaj/https://resources.olservice.ca/ld.php?content\\_id=36752083](https://efaidnbmnnnibpcajpcglclefindmkaj/https://resources.olservice.ca/ld.php?content_id=36752083)

*Further reading for those interested: OLS: Community Outreach & Engagement*

<https://resources.olservice.ca/community-outreach-and-engagement>

## **Policy Review**

- a. 2.B-2 Board Advocacy
- b. 2.B-4 Policy Development

**24-10 Policies 2.B-2 and 2.B-4 were accepted with a motion by T Parkinson and seconded by L Logan.**

**Carried.**

## **Unfinished and New Business**

- a. CEO performance appraisal committee – The appraisal for interim CEO J Hansen is almost completed and will be reported on at the next meeting.
- b. 2024-25 Agility Plan. E Heesen presented the 2024-25 Agility Plan to the Board and reviewed the process completed in its development.

**24-11 The 2024-25 Agility Plan was approved with a motion by D Hamilton Foley and seconded by D Palmer.**

**Carried.**

## **Upcoming Meeting dates**

- a. Property Committee Monday March 4 at 5pm
- b. Board meeting Monday March 18 at 4:30 pm
- c. Policy Committee Monday April 8 at 4:00 pm

**24-12 Motion to adjourn moved by A Kendrick at 5:26 pm.**

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**Chairperson**

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**Secretary-Treasurer**