

Minutes - Regular Board Meeting– March 18th, 2024

A regular meeting of the Perth and District Union Public Library Board was held on Monday, March 18th at 4:30pm, in person, with 1 member attending via videoconference.

In attendance were:

E Heesen, **CEO**

T Langford, Tay Valley **Chair**

L Marsh, **Secretary-Treasurer**

P Coutts, Councillor, Drummond/North Elmsley

G Waterfield, Councillor, Town of Perth

L Logan, Drummond/North Elmsley

A Kendrick, Councillor, Tay Valley (by videoconference)

P Mertins, Town of Perth

D Palmer, Tay Valley

T Parkinson, Drummond/North Elmsley

Regrets:

D Hamilton-Foley, Town of Perth

T Langford called the meeting to order 4:32 p.m.

Land/Territory Acknowledgement

Declaration of interest – none.

Additions and approval of agenda

24-13 The agenda was accepted with a motion from T Parkinson and seconded by L Logan. Carried.

Delegations- J Fenik presented the proceeds from sales of his book locally to the Library.

Consent Agenda

- a. Approval of Minutes of February 26, 2024
- b. Correspondence and communications
 - i. News
 - ii. OLS Board Assembly Announcement
- c. Committee Reports
 - i. Policy Committee Minutes – February 5, 2024
- d. Statement of Operations

24-14 The Consent agenda, as amended, was accepted with a motion by G Waterfield and seconded by D Palmer.

Carried.

Designated Substance Review Report – removed from consent agenda.

E Heesen updated The Board with the response she received to her inquiries. They will be revising the report.

CEO's Report – E Heesen presented and discussed the March CEO report.

24-15 The CEO report was accepted with a motion by T Parkinson and seconded by P Coutts.

Carried.

Advocacy Round Table

OLS Governance Hub: [Municipal Relations](#)

Further reading for those interested:

[Appointed to the Library Board? What you need to know as a municipal councillor](#)

[Library Board and Municipal Council Collaboration](#)

Policy Review - none

Unfinished and New Business

- a. CEO performance appraisal committee – The appraisal for interim CEO J Hansen has been completed and the report just needs to be finalized.
- b. 10-year capital budget – 2024 update. E Heesen updated The Board on the updates to the capital budget. Recommendations were brought forward to the Board and reviewed.

24-16 The updated 10-year Capital Budget was approved as presented with a motion by P Coutts and seconded by D Palmer.

Carried.

Upcoming Meeting dates

- a. Policy Committee Monday April 8 at 4:00 pm
- b. Board meeting Monday April 15 at 4:30 pm
- c. Property Committee Monday May 13 at 5pm

24-17 Motion to adjourn moved by P Mertins at 4:57 pm.

Chairperson

Secretary-Treasurer