Minutes - Regular Board Meeting– April 14th, 2025

A regular meeting of the Perth and District Union Public Library Board was held on Monday, April 14th at 4:30pm, in person and via video conference.

In attendance were:
E Heesen, **CEO**
L Marsh, **Secretary-Treasurer**
P Coutts, Councillor, Drummond/North Elmsley
G Waterfield, Councillor, Town of Perth
D Palmer, Tay Valley
D Hamilton-Foley, Town of Perth
L Logan, Drummond/North Elmsley
T Parkinson, Drummond/North Elmsley

Via Video conference:
K Jordan, Councillor, Tay Valley

Regrets:
P Mertins, Town of Perth
T Langford, Tay Valley **Chair**

P Coutts called the meeting to order 4:39 p.m.

Land/Territory Acknowledgement

Declaration of interest – none.

Additions and approval of agenda

25-18 The agenda was accepted as presented with a motion from D Hamilton-Foley and seconded by D Palmer.

Carried.

Delegations

E Snyder from Queer Connection Lanark gave us a brief history of the Pride movement and why it is important to support it. She thanked the Library for its inclusiveness and support. She told us about the upcoming screening of a documentary film from Lanark County Voices, called There's a Place For Me Here, at the Studio Theatre on May 15th. And that Perth's annual Pride Parade is being held on June 7th.

Ted stepped out of the meeting from 4:50 to 5:20

Consent Agenda

a. Approval of Minutes of March 17, 2025
b. Correspondence and communications
    i. News
    ii. Memorandum of Understanding – Almonte Readers & Writers

iii. Libraries of Lanark STEM Program Final Report 2024

c. Committee Reports
   i. Policy Committee minutes - 2025-04-07
d. Statement of Operations

25-19 The Consent agenda was accepted with a motion by L Logan and seconded by D Hamilton Foley.

Carried.

CEO's Report – E Heesen presented and discussed the April CEO report.

25-20 The CEO report was accepted with a motion by D Palmer and seconded by G Waterfield.

Carried.

Advocacy Round Table

a. OLS Governance Hub Board Resources - Year 3 – Assessment & Planning – CEO Performance Appraisal - https://resources.olservice.ca/c.php?g=707732

Policy Review

a. 2.C-1 Financial Management
b. 2.D-12: Special programs staff
c. 2.G-7 Membership
d. 3.B Financial Plan

25-21 Policies 2.C-1, 2.D-12, 2.G-7 and 3.B were accepted as presented with a motion by D Hamilton-Foley and seconded by G Waterfield.

Carried.

Unfinished and New Business

a. 2024 Annual Report - https://www.perthunionlibrary.ca/2024-annual-report/
b. Withdraw $5365 from capital for Common Room (special projects – partial donation from Film Club Friday 'deferred' from 2024)

25-22 Motion to withdraw $5365 from Capital Fund. Moved by D Hamilton-Foley and seconded by D Palmer.

Carried.

c. CEO performance Appraisal – E Heesen left the meeting room while T Parkinson presented the report.

25-23 Motion to accept the CEO performance appraisal as presented. Moved by T Parkinson and seconded by G Waterfield.

Carried.

Upcoming Meeting dates

a. Property Committee Monday May 5 at 5:00 pm
b. Board meeting Monday May 12 at 4:30 pm
c. Policy Committee Monday June 2 at 4:00 pm
d. Indigenous Advisory Circle Monday June 25 at 1:00 pm

25-24 Motion to adjourn moved by D Palmer at 5:32 pm.

Chairperson	**Secretary-Treasurer**