

Minutes - Regular Board Meeting– October 20th, 2025

A regular meeting of the Perth and District Union Public Library Board was held on Monday, Oct 20th at 4:30pm, in person and via video conference.

In attendance were:

E Heesen, **CEO**

L Marsh, **Secretary-Treasurer**

P Coutts, Councillor, Drummond/North Elmsley

G Waterfield, Councillor, Town of Perth

P Mertins, Town of Perth

L Logan, Drummond/North Elmsley

Via videoconference:

D Hamilton-Foley, Town of Perth

T Langford, Tay Valley **Chair**

Regrets:

T Parkinson, Drummond/North Elmsley

K Jordan, Councillor, Tay Valley

D Palmer, Tay Valley

P Coutts chaired the meeting, calling the meeting to order 4:33 p.m.

Land/Territory Acknowledgement

Declaration of interest – none.

Additions and approval of agenda

25-43 The agenda was accepted as amended with a motion from G Waterford and seconded by P Mertins.

Carried.

Delegations – none.

Consent Agenda

- a. Approval of Minutes of September 15, 2025
- b. Correspondence and communications
 - i. News
 - ii. Impact of technology services in Ontario public libraries Bridge 2023/2024 Report
 - iii. Letter re: KPMG audit services moving to Kingston office
 - iv. OLS Virtual Conference Registration.
- c. Committee Reports
 - i. None
- d. Statement of Operations

25-44 The Consent agenda was accepted with a motion by P Mertins and seconded by L Logan.

Carried.

CEO's Report – E Heesen presented and discussed the October CEO report.

25-45 The CEO's October report was accepted with a motion by G Waterfield and seconded by L Logan.

Carried.

Advocacy Round Table - none

Policy Review – none.

Unfinished and New Business

- a. Community Needs Assessment Report 2025 – review and feedback. The report findings were reviewed and discussed by The Board. It was well received.

25-46 Motion to accept the Community Needs Assessment Report 2025 and provide it as correspondence to the 3 municipalities. Moved by P Mertins and seconded by L Logan.

Carried.

- b. Call for members of Agility Plan working group. New committee to be formed. Board volunteers are P Mertins, L Logan and P Coutts. The group will begin in January 2026.
- c. 2026 Board meeting dates were circulated
- d. G Waterfield added this item for information. The Listening Room series has chosen the Friends of the Library as the beneficiary for its January event.

Upcoming Meeting dates

- a. Policy Committee Monday November 10 at 4:00 pm
- b. Board meeting Monday November 17 at 4:30 pm
- c. Indigenous Advisory Circle Wednesday November 26 at 1:00 pm
- d. Property Committee Monday March 2, 2026, at 5:00 pm.

25-47 Motion to adjourn moved by L Logan at 5:00 pm.

Chairperson

Secretary-Treasurer