

Minutes - Regular Board Meeting– November 17th, 2025

A regular meeting of the Perth and District Union Public Library Board was held on Monday, Nov 17th at 4:30pm, in person and via video conference.

In attendance were:

E Heesen, **CEO**

L Marsh, **Secretary-Treasurer**

T Langford, Tay Valley **Chair**

P Coutts, Councillor, Drummond/North Elmsley

G Waterfield, Councillor, Town of Perth

P Mertins, Town of Perth

L Logan, Drummond/North Elmsley

D Palmer, Tay Valley

D Hamilton-Foley, Town of Perth

Regrets:

T Parkinson, Drummond/North Elmsley

K Jordan, Councillor, Tay Valley

T Lanford called the meeting to order 4:29 p.m.

Land/Territory Acknowledgement- by L Logan

Declaration of interest – none.

Additions and approval of agenda

25-48 The agenda was accepted as amended with a motion from D Hamilton-Foley and seconded by P Coutts.

Carried.

Delegations – none.

Consent Agenda

- a. Approval of Minutes of October 20, 2025 – removed from consent agenda
- b. Correspondence and communications
 - i. News
- c. Committee Reports
 - i. Policy Committee
- d. Statement of Operations – removed from consent agenda

25-49 The Consent agenda, as amended, was accepted with a motion by L Logan and seconded by D Palmer.

Carried.

25-50 The Minutes of October 20, 2025, as amended, were accepted with a motion by G Waterfield and seconded by P Coutts.

Carried.

25-51 The October 2025 Statement of Operations was accepted with a motion by P Coutts and seconded by D Hamilton-Foley.

Carried.

CEO's Report – E Heesen presented and discussed the November CEO report.

25-52 The CEO's November report was accepted with a motion by P Mertins and seconded by G Waterfield.

Carried.

Advocacy Round Table

- a. Community Needs Assessment Response:
 - i. Perth: Mayor Judy Brown comments on Community Needs Assessment – <https://www.youtube.com/live/EBKQdbqMQZY?si=ZEhgRRZI4dK9Osc-&t=2446>
 - ii. DNE: reported to Council as part of Oct 28 Committee of the Whole
 - iii. TVT: reported to Council as part of Nov 4 Committee of the Whole

Policy Review

- a. 2.A-4: Indigenous Respect and Relations
- b. 2.D-9 Staffing Levels
- c. 2.E-2 Community Space
- d. 2.G-3 Borrowing

25-53 Policies 2.A-4, 2.D-9, 2.E-2 and 2.G-3 were accepted with a motion by G Waterfield and seconded by D Palmer.

Carried.

Unfinished and New Business

- a. Agility Plan 2024-2025 update
- b. 2026 Board Meeting dates – adjust the September date

25-54 Motion to adjust the September meeting date to September 28, 2026. Moved by D Hamilton-Foley and seconded by L Logan.

Carried.

Upcoming Meeting dates

- a. CEO Performance Evaluation Committee, TBD
- b. Indigenous Advisory Circle, November 26, 2025 at 1pm
- c. Board Meeting Monday, January 19, 2026 at 4:30pm
- d. Policy Committee Monday February 9, 2026 at 4pm
- e. Property Committee Monday March 2, 2025 at 5pm

25-55 Motion to adjourn moved by D Palmer at 5:10 pm.

Chairperson

Secretary-Treasurer