

## **Minutes - Regular Board Meeting– November 17<sup>th</sup>, 2025**

A regular meeting of the Perth and District Union Public Library Board was held on Monday, Nov 17<sup>th</sup> at 4:30pm, in person and via video conference.

In attendance were:

**E Heesen, CEO**

**L Marsh, Secretary-Treasurer**

**T Langford, Tay Valley Chair**

**P Coutts, Councillor, Drummond/North Elmsley**

**G Waterfield, Councillor, Town of Perth**

**P Mertins, Town of Perth**

**L Logan, Drummond/North Elmsley**

**D Palmer, Tay Valley**

**D Hamilton-Foley, Town of Perth**

Regrets:

**T Parkinson, Drummond/North Elmsley**

**K Jordan, Councillor, Tay Valley**

T Lanford called the meeting to order 4:29 p.m.

**Land/Territory Acknowledgement-** by L Logan

**Declaration of interest** – none.

**Additions and approval of agenda**

**25-48 The agenda was accepted as amended with a motion from D Hamilton-Foley and seconded by P Coutts.**

**Carried.**

**Delegations** – none.

**Consent Agenda**

- a. Approval of Minutes of October 20, 2025 – removed from consent agenda
- b. Correspondence and communications
  - i. News
- c. Committee Reports
  - i. Policy Committee
- d. Statement of Operations – removed from consent agenda

**25-49 The Consent agenda, as amended, was accepted with a motion by L Logan and seconded by D Palmer.**

**Carried.**

**25-50 The Minutes of October 20, 2025, as amended, were accepted with a motion by G Waterfield and seconded by P Coutts.**

**Carried.**

**25-51 The October 2025 Statement of Operations was accepted with a motion by P Coutts and seconded by D Hamilton-Foley.**

**Carried.**

**CEO's Report** – E Heesen presented and discussed the November CEO report.

**25-52 The CEO's November report was accepted with a motion by P Mertins and seconded by G Waterfield.**

**Carried.**

### **Advocacy Round Table**

- a. Community Needs Assessment Response:
  - i. Perth: Mayor Judy Brown comments on Community Needs Assessment – <https://www.youtube.com/live/EBKQdbqMQZY?si=ZEhgRRZI4dK9Osc-&t=2446>
  - ii. DNE: reported to Council as part of Oct 28 Committee of the Whole
  - iii. TVT: reported to Council as part of Nov 4 Committee of the Whole

### **Policy Review**

- a. 2.A-4: Indigenous Respect and Relations
- b. 2.D-9 Staffing Levels
- c. 2.E-2 Community Space
- d. 2.G-3 Borrowing

**25-53 Policies 2.A-4, 2.D-9, 2.E-2 and 2.G-3 were accepted with a motion by G Waterfield and seconded by D Palmer.**

**Carried.**

### **Unfinished and New Business**

- a. Agility Plan 2024-2025 update
- b. 2026 Board Meeting dates – adjust the September date

**25-54 Motion to adjust the September meeting date to September 28, 2026. Moved by D Hamilton-Foley and seconded by L Logan.**

**Carried.**

### **Upcoming Meeting dates**

- a. CEO Performance Evaluation Committee, TBD
- b. Indigenous Advisory Circle, November 26, 2025 at 1pm
- c. Board Meeting Monday, January 19, 2026 at 4:30pm
- d. Policy Committee Monday February 9, 2026 at 4pm
- e. Property Committee Monday March 2, 2025 at 5pm

**25-55 Motion to adjourn moved by D Palmer at 5:10 pm.**

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**Chairperson**

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**Secretary-Treasurer**